

# Covid-19 Coronavirus Policy



Updated 29 November 2021

Elite Youth Sports Ltd under the advice of the [Government](#) have continued to stay open and operate safely under advice and regulations provided around the coronavirus pandemic.

Back in July 2021 the government lifted several covid restrictions in the country and we decided to continue to operate as we have done for the past 18 months during the pandemic. The safety of the children, parents and staff in our care continues to be our main priority.

There is currently the risk of a new variant 'Omicron' originating from South Africa making its way around Europe and for these reasons we have decided to update our policy with a few changes to ensure we are doing the most we can to avoid any risks.

This Covid-19 policy has temporarily superseded all previous policies and will remain in place and continue to be updated as the UK government releases new information.

Please read the below carefully and should you have any questions or wish to see further information on any of our policies or procedures please email [info@eliteyouthsports.co.uk](mailto:info@eliteyouthsports.co.uk). By booking and sending your child to camp you are aware of the risks involved and agree to our terms and conditions.

By booking your child on to any of our camps or services you are agreeing to all terms and conditions and our Covid-19 policies and procedures.

All risk assessments of venues and activities have been updated to include coronavirus exposure.

## Drop off and Collection

We highly recommend one parent/adult of responsibility to drop off and collect. Drop off must take place no later than 9am, unless agree prior to camp with head office. We will be adopting a 1 in, 1 out process and would like parents to queue with the two-metre social distancing in mind. Tape and signs will remind parents on arrival and we will do our best to keep the waiting time to a minimal.

Drop off and collection points will be outside the hall entrance regardless of the weather. Parents are not permitted within the venue during the pandemic unless in an emergency.

Parents will not be required to physically sign their child out – it is imperative that you provide your chosen pin number to the camp coach who will sign the name of the parent/adult collecting your child.

Venue permitting, we will be putting in place separate entrance and exits to avoid parental contact.

To minimise the spread of germs to our coaches and your children, please ask your children to greet our staff with a smile and a wave. We would also appreciate all parents to wear masks when queuing and dropping children off.

## Groups and Ratios

On arrival your child will be placed in a group (based on siblings, ages and repeat bookings) with no more than 19 others, and they will remain in this group throughout their sessions during that week. Each group will have a name and an allocated space in the venue to ensure social distancing is adhered to. Each group of up to 20 children will have up to two camp coaches for all activities during their day. Parents are not able to request to change groups nor are children able to change groups on arrival.

Each group will have a wristband colour to make them aware of the children they can play with and the space that they can occupy without coming into contact with any other groups.

### **Camp Assembly**

After all the children have arrived and before activities start, a register will be taken and we will give a brief assembly to explain the set-up of the day to the children and advise of all handwashing, toilet and water refilling changes.

### **Lunch Time and Break Times**

Each group will remain in their groups for lunch and their allocated areas. Before and after lunch children will have supervised handwashing.

### **Cleaning**

We are working closely with the school settings we use to ensure that the halls, toilets and canteens are cleaned thoroughly each day. Each camp has designated equipment which will be cleaned before each group starts a new activity.

Children will be encouraged to use hand sanitiser after each activity throughout the day to avoid the spread of germs. If your child is allergic to any form of hand sanitiser or soap please inform the office by emailing [info@eliteyouthsports.co.uk](mailto:info@eliteyouthsports.co.uk)

Toilets, door handles and switches will be disinfected throughout the day. Bins will be emptied halfway through the day by our camp manager and disposed of externally.

### **Before Your Children Attend Camp**

Please brief your children that they are unable to hug/touch other children (unless siblings). Let them know what they are likely to expect at camp, so they don't feel uneasy when attending.

We are sure you are already doing so but please remind your children of good toilet hygiene and respiratory hygiene (Catch it, Bin it, Kill it) this will help us ensure we're all working together to lower the risk of spreading germs.

Please ensure your children wear a clean pair of clothes every day and bathe daily after attending camp.

### **Personal Belongings**

During this pandemic we ask parents to ensure their children do not bring any personal belongings to camp. Items from home should only be brought to camp if it is essential to your child's wellbeing.

We encourage all parents to walk or personally drive to drop off/collect children. Bike racks are available at the schools, but all cycling equipment will be left at your own risk.

### **Elite Youth Sports Staff**

Throughout the duration of holiday camps, only the Camp Coaches and Camp Manager at each location will be at each venue. From time to time our Operations or General Manager may visit to take promotion videos or photos but will not be in any distance or contact with the children.

Before camps start each staff member will be briefed and familiarised with the procedures and policies that surround camp life. Lateral flow tests are also required twice weekly for all staff.

Any external suppliers will be asked to wear PPE as well as wash their hands before entering and exiting the building. They will also be advised to set up while children are not in the area.

### Activities

We have worked hard to ensure that all camp activities can remain fun and familiar to the children ensuring they have a great time during the day. Any close contact sports have been temporarily removed from the timetables and have been replaced with an alternative sport that does not require the sharing of facemasks or require minimal distance. See camp timetables for an up-to-date list of activities.

A box of Arts and Crafts will be limited per group and cleaned daily.

Any shared equipment will be cleaned after each group use and stored in a safe clean place for the next day/week.

### Risk Assessments

All risk assessments have been produced and updated based around Covid risks. If you would like to see any of these please contact us and we can arrange a copy to be emailed to you.

### Attendance

As much as we would love to see all children at camp, if you feel your child(ren) fall into any of these categories we recommend that they do not attend camp.

- Any children classed as vulnerable and have been asked to shield
- Any children living with parents/grandparents/siblings that are classed as vulnerable and are shielding.
- Any children with severe asthma or weakened immune systems

### First Aid

If for any reason your child should have an accident at camp and require first aid, our staff will wear PPE to protect themselves and the child.

### Illness and Absence

Anyone who is displaying coronavirus symptoms, or has displayed symptoms in the previous 7 days, or lives with someone who has displayed symptoms in the previous 10 days, should not attend camp unless they have PCR tested negative for coronavirus.

Anyone now showing signs of coronavirus must take a negative PCR test before attending.

### Isolation

When you and your child must isolate:

- You have symptoms of covid-19

The main symptoms of coronavirus (COVID-19) are:

**a high temperature** – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)

**a new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)

**a loss or change to your sense of smell or taste** – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

- You've tested positive for Covid-19
- Someone you live with has symptoms or has tested positive
- You've been told to isolate after coming in to contact with someone who has tested positive
- You have arrived in England from abroad (excluding Ireland, Channel Islands and other parts of the UK).

If you or your child have been abroad in the 10 days prior to attending camp please ensure that you complete a PCR test before sending your child to camp. Please do act responsibly and send proof of results to [info@eliteyouthsports.co.uk](mailto:info@eliteyouthsports.co.uk) we do not want to risk the health of any other children, staff or parent. Travel Rating Lists have now been reintroduced and can be found [here](#).

If at any point throughout the day your child starts to show signs of coronavirus while at camp, they will immediately be taken into a separate space and isolated with a member of staff in full PPE. You will be contacted to collect your child as soon as possible.

Once collected please follow government guidelines and inform us of the outcome by emailing [info@eliteyouthsports.co.uk](mailto:info@eliteyouthsports.co.uk)

If you, your child or any of your household test positive for coronavirus once attending camp we must be informed of the results **immediately**. Our settings need to be informed along with the parents in the same group 'bubble' as your child.

If your child has been in a 'bubble' with another child that has tested positive for coronavirus we will inform you as soon as possible. We have to ask that you refer to the government guidelines and we will not be able to accept your child back to camp until they have had a negative PCR test or completed 10 days isolation.

### **NHS Test and Trace**

To support NHS Test and Trace (which is part of the Department for Health and Social Care) in England, we have been mandated by law to collect and keep a limited record of staff, customers and visitors who come onto our camp premises for the purpose of contact tracing.

By maintaining records of staff, customers and visitors, and sharing these with NHS Test and Trace where requested, we can help to identify people who may have been exposed to the coronavirus.

Should you or your child display symptoms of Covid and arrange a test to confirm, information that will be passed on to the NHS Test and Trace department in the event of a positive test, will be the following;

- the names of all children that attended from your household and any parents that dropped off or collected your child.
- a contact phone number for the household or responsible adult
- date of visit and arrival time and departure time
- The staff member that you came in to contact with at drop off and collection

The NHS Test and Trace service as part of safeguarding your personal data, has in place technical, organisational and administrative security measures to protect your personal information that it receives from the venue/establishment, that it holds from loss, misuse, and unauthorised access, disclosure, alteration and destruction.

## Priority Bookings

Critical and Key worker bookings are given priority bookings for all camps.

## Camp Venues

We are using regular venues during all school holidays depending on availability. There is a possibility that this could change depending on government advice and how the schools hiring facilities are allowed to operate. We will however do our best to relocate in the same area should we be asked to move, with as much notice as possible.

Throughout the spaces that we will be using, there will be signs, floor markers and cones for guidance on handwashing, social distancing, and queuing.

## Cancellation and Refunds

Under current circumstances we have created a temporary coronavirus cancellation policy that will be in practice for the foreseeable future.

You can cancel a camp booking up to 14 days before the first day of your booking and we will refund you all monies paid.

Changes to bookings must be given to us in writing at least 4 working days in advance, this can be done by emailing [info@eliteyouthsports.co.uk](mailto:info@eliteyouthsports.co.uk)

If your child or a family member of the same household is diagnosed with coronavirus, we will refund your booking upon receipt of evidence of ill health.

If your child is unable to attend camp due to any other reason except contracting coronavirus, we will transfer your place free of charge to an alternative date.

Should any of our venues at Abingdon, Didcot or Oxford close, a new venue within that area will be sourced and all bookings transferred to the alternative venue with as much notice as possible.

If the government issues a further lockdown with tougher restrictions and we are forced to temporarily close again, your child's place can either be refunded (excluding childcare vouchers) or transferred to an alternative date in the future.

In the instance of an uncontrollable act of God, including but not limited too - weather related and natural disasters no refunds will be issued, however we will endeavour to transfer your booking to another date free of charge.

## Contact Details

Should you wish to get in touch with us for any reason about the policy or camp attendance please contact us on any of the following;

[info@eliteyouthsports.co.uk](mailto:info@eliteyouthsports.co.uk) or call us on 01235 415846